

PROFICIENCY EXAMINATION

To obtain a Proficiency Certificate a member must study the following information, and when comfortable with their readiness, contact a Member of the Proficiency Committee, or a Past Grand Matron or Past Grand patron in their area, who has received their proficiency certificate, and request an examination. There is a \$1.00 fee for first time participants to cover expenses. A wallet sized card, and a Certificate of Proficiency will be awarded to each member passing the examination for the first time. No fee will be charged for a renewal, and only a wallet-sized card will be issued.

1. Questions asked when visiting a Chapter. "Are you a member of the OES?, etc. (Secret Work #17)
2. Three reference books (Ritual, Constitution and By-Laws and Book of Instruction).
3. Sign and Pass of each Star Point. (Secret Work #3, etc.)
4. Test Oath (Ritual, Page 17)
5. Name any 4 Landmarks (Ritual, Page 162)
6. Salutation Sign and when given (Secret Work #19)
7. Attitude of Reverence and when given (Ritual, Page 16)
8. Grip of Order (secret Work #20)
9. Describe Balloting (Ritual, Pg. 13, Paragraph 4)
10. If late for a meeting, how to enter. (Book of Instruction, Pg. 3, #4-A)
11. When is it illegal to leave the Chapter Room. (During Balloting)
12. Explain a "Demit", method of obtaining, duration for visitation. (A withdrawal from membership, must be in good standing & clear on the books, and on WRITTEN request, the W.M. will grant a demit. Visitation privileges are for one year.
13. Penalty for copying the Secret Work and/or Ritual? (Ritual, Pg. 165)
14. What relationships are required for membership?
(Ritual, pg. 161, Membership, per Triennial Session October 2000)
15. Give Obligation. (Secret Work, No. 2)

**Members taking the examination should have the current Book of Instruction and the current Ritual in their possession.