

PROFICIENCY EXAMINATION

Grand Chapter of Washington
Order of the Eastern Star

To obtain a Proficiency Certificate a member must study the following information, and when comfortable with their readiness, contact a Member of the Proficiency Committee, or a Past Grand Matron or Past Grand Patron in their area who has received their Proficiency Certificate and request an examination. There is a \$1.00 fee for first time participants to cover expenses. A wallet-sized card and a Certificate of Proficiency will be awarded to each member passing the examination for the first time. No fee will be charged for a renewal, and only a wallet-sized card will be issued. Members taking the examination should have the current Book of Instruction, C & BL, and Ritual in their possession. A pin signifying the passing of the Proficiency Examination will be available for a cost of \$1.00.

1. Give the Obligation (Secret Work)
2. Give the Test Oath. (Ritual)
3. What questions are to be asked when you visit a Chapter and cannot be vouched for by another member? (Secret Work)
4. Give the sign and pass for each of the star Points. (Secret Work)
5. What paraphernalia and which members are required to be present to constitute a legal stated meeting? (C&BL Subordinate Chapters)
6. What is the Salutation Sign, when is it given and what is the response? (Secret Work)
7. What is the Attitude of Reverence and when is it given? (Ritual)
8. If late for a meeting, how do you enter? (Book of Instruction)
9. When is the only time that it is illegal to leave the Chapter room? (Answer – during balloting)
10. What is the penalty for copying the Secret Work and/or the Ritual (Ritual)
11. You are a new Associate Conductress. You have arrived to set up the chapter room but the person that said they would help show you how it is done has an emergency and cannot be there. Where do you find the necessary information to set up the chapter room? (Ritual)

12. Your chapter would like to start their meeting early on the night of initiation so that the evening does not run so late. Is this allowed? No A meeting can not begin earlier than the stated time in the Chapter By-Laws

Please keep your answers for this section short, simple and to the point.

13. Your Chapter is discussing the possibility of merging. Where do you find the process on how to proceed with a merger? (C&BL Merger)

And what is the answer? _____

14. Your Chapter is discussing a Voluntary Dissolution of their charter. Where do you find the process on how to proceed? (C&BL Voluntary Dissolution)

And what is your answer? _____

15. Your Chapter is working on revising their By-Laws. Where do you find how to proceed? (C&BL By-Laws, Appendix)

And what is the answer? _____

